

## SRRC Board of Directors Meeting 12/10/19

### **I. Call to Order/Roll Call**

The meeting commenced at 5:35 p.m.

The following directors were present, constituting a quorum:

Carrie Ward, Tammy Bumgarner, Nick Fogleman, Kristina Mucinkas, Kathleen Knolhoff, Randi Lucas, John Stearns, Rick Larson, and Joy Guardia

### **II. Officer/Director Reports**

#### **A. Secretary's Report:**

Kristina circulated in advance of the meeting the minutes from the last meeting.

Rick moved to approve the minutes, John seconded the motion. Approved by unanimous vote.

#### **B. Treasurer's Report:**

Kathleen circulated in advance of the meeting a report for \$85,007.56 showing the balances as follows: Lincoln Presidential Half Marathon \$33,462.33, SRRC Operating \$1,000.00, and SRRC Sweep \$50,545.23.

Nick moved to approve, Rick seconded the motion. Approved by unanimous vote.

Kathleen reported that she submitted the monthly form to Illinois Dept. of Revenue. Frostbite expenses and revenues have not been finalized. Carrie reported that the donation from Illinois Beef was received twice so she will confirm whether the second donation was intended as an additional donation or was a duplicate payment. Carrie will update SRRC's email address with the RRCA so that messages go to the treasurer's email rather than Kathleen's email.

#### **C. Membership Report:**

Matt circulated in advance of the meeting a report showing 734 members as follows: 359 adult, 338 family, 18 student/youth, 19 Hall of Fame.

#### **D. Special Programs Report:**

Randi reported the Medal Mixer social and Ugly Sweater fun run are this week. 62 are registered for the Medal Mixer. The banquet has been scheduled. Randi asked for input regarding the evening's schedule. The Board agree to a 5:00pm social hour, 6:00pm annual meeting followed by awards, and 7:00pm dinner. Randi reported that registration is open.

Carrie reported by the Board's facebook group that a member was concerned that tips were not paid to Caribou Coffee baristas during the Ugly Sweater fun run. The Board determined that Caribou Coffee does not allow credit card tips so members who paid by card were unable to tip unless they had cash.

The Board agreed that it was not appropriate for SRRC to pay the tips. Carrie offered to personally deliver a tip to each of the employees instead of trying to seek a collection from members who attended. Carrie reported she delivered \$10 to each of the employees.

E. Equipment Coordinator:

John reported Sangamon CEO requested equipment for its race. The Board discussed its policy for equipment rental. The Board agreed to permit the use of the clock for no charge but will require a deposit. The Board agreed that a policy for equipment rental should be included in the Board's policies and procedures.

SIU contacted John to ask for guidance on scheduling an April race. John recommended April 18 but SIU decided on April 11 for its race.

**III. Race Director Reports**

A. Lincoln Presidential Half:

Tammy reported about 600 are registered, about 400 more than last year. The race director is looking into ordering additional medals in order to increase the registration cap.

B. Women's Distance:

No report.

C. Parade Run:

No report.

D. Abe's Amble:

No report.

E. Frostbite:

Carrie reported that race director Amanda Fogleman received complaints regarding race related traffic even though signs were posted in advance. The Board discussed providing notice to businesses along the race route.

**IV. Training Programs**

A. Half Wits (Jan-Apr):

No report.

B. Triple Crown Challenge:

No report.

C. Abe's Army (May-Aug):

No report.

D. Frost Toes (Oct-Dec):

No report.

**V. Old Business**

A. SRRC Policies and Procedures:

Tammy reported that the committee continues to work on the document. The Board reviewed and discussed a draft.

B. Draft SRRC Budget 2020:

Kathleen presented the proposed budget for 2020. Nick moved to approve, Kristina seconded the motion, approved by unanimous vote.

C. 50k Throwdown:

The Board discussed the merits of and issues with the program. Tammy moved to continue the program in 2020, Randi seconded the motion, approved by unanimous vote.

D. It's Race Time Contract

Carrie presented the proposed contract for review. The contract is for 4 years (2020 – 2023). Kristina moved to approve the contract, John seconded the motion, approved by unanimous vote.

E. Points/Participation Series Awards

Carrie will obtain the awards for the banquet. Gold level recipients will receive a gold level awards plus awards from the other two categories. Silver level recipients will receive a silver level award. Bronze level recipients will receive a bronze level award.

F. RRCA Convention:

(Mar 19-22- Portland, OR- registration \$395, \$199/night, RT flight Peoria or St. Louis \$500 + mileage, meals, transportation)

Carrie and Kristina confirmed they can attend. The Board previously budgeted \$3500.00 for attendance.

F. Cross Country Awards:

Carrie reported that Matt attended the committee meeting on December 2. The committee recommended 3 girls and 3 boys for the awards. Each recipient's school will receive \$250 and a plaque. Nick will attend the awards ceremony on January 26, 2020. The committee made the following recommendations:

Girls: Caroline Jachino, 1<sup>st</sup> place; Caroline Gwaltney, 2<sup>nd</sup> place; and Colleen Ziebert, 3<sup>rd</sup> place.

Boys: Noah McIntyre, 1<sup>st</sup> place; Chris Cherry, 2<sup>nd</sup> place; and Matt Herren, 3<sup>rd</sup> place.

The Board discussed the committee's recommendations. John moved to approve the committee's recommendations, Nick seconded the motion, approved by unanimous vote.

G. Other SRRC Awards (Most Improved, Volunteer of the Year, Hall of Fame, Backslider, President's Award, etc.):

The Board voted on the Most Improved awards by email after the meeting to allow for sufficient review after Frostbite results. Committee member Lance Cull circulated to the Board the nominations, their race times, and percentages improved. The Board members each ranked the nominees. John Langley received the most points and was selected as the Most Improved Male. Kim Owens received the most points and was selected as the Most Improved Female.

Kristina and Randi moved to award Jon Popovich the Volunteer of the Year award, Kathleen seconded the motion, approved by unanimous vote.

Nick presented the committee's recommendations for Hall of Fame awards anonymously. The Board discussed the committee's recommendations. Randi moved to give the award to the two candidates receiving the most votes, Kristina seconded the motion, approved by unanimous vote. The two candidates who will receive the awards are: Lance Cull and Jim Dahlquist.

H. 2020 Social Calendar:

Randi presented a list of tentative socials for 2020.

I. Sale of Race Shirts:

Nick reported by the Board's facebook group that the Frostbite race director Amanda Fogleman received a request to purchase race shirts after the race. The Board confirmed that it is SRRC's policy to provide race shirts only to registered participants.

**VI. New Business**

A. 2020 Board and vacancies:

Carrie reported there are four open positions. The Board discussed nominations for next year's Board positions.

B. 2020 Race Directors and Program Directors:

The race directors have agreed to remain except Carrie and Melissa Wiseman will be directing Womens Distance Festival and Julie Pitchford will be directing Abe's Amble.

The program directors have agreed to remain next year.

C. Annual Meeting of Members January 18, 2020:

Carrie will update the slide presentation for the meeting. John will obtain free race entries from race directors to be raffled at the banquet.

Carrie announced the next Board Meeting will be on January 18, 2020 at 6:00 p.m. at Panther Creek Country Club.

John moved to adjourn, Rick seconded the motion. Approved by unanimous vote. The meeting was adjourned at 8:26 p.m.