

SRRRC Board of Directors Meeting 11/12/19

I. Call to Order/Roll Call

The meeting commenced at 5:44 p.m.

The following directors were present, constituting a quorum:

Carrie Ward, Tammy Bumgarner, Nick Fogleman, Kristina Mucinkas, Kathleen Knolhoff, Randi Lucas, John Stearns, Rick Larson, Matt Minder, Wes Johnson and Joy Guardia

II. Officer Reports

A. Secretary's Report:

Kristina circulated in advance of the meeting the minutes from the last meeting.

John moved to approve the minutes, Wes seconded the motion. Approved by unanimous vote.

B. Treasurer's Report:

Kathleen circulated in advance of the meeting a report for \$74,954.80 showing the balances as follows: Lincoln Presidential Half Marathon \$20,177.33, SRRRC Operating \$1,000.00, and SRRRC Sweep \$53,777.47.

Matt moved to approve, Randi seconded the motion. Approved by unanimous vote.

C. Membership Report:

Matt reported 734 members as follows: 357 adult, 338 family, 18 student/youth, 21 Hall of Fame.

Matt has removed duplicate members from the database.

D. Special Programs Report:

Randi proposed an Ugly Sweater fun run for members on December 14. The run would start and near Caribou Coffee on MacArthur Avenue with members having the opportunity to socialize at Caribou Coffee after the run. Randi moved for the Board to approve the event. Nick seconded the motion. Approved by unanimous vote.

Randi reported that beer bus tour did not have enough participants to cover costs. The Medal Mixer has been finalized at Arlington's on Dec. 12. Randi needs guidance on the annual banquet schedule. The menu and drinks will be the same as last year, at a cost of \$5100. There is no charge for the venue. Randi proposed a budget of \$6000 for the banquet. Wes seconded the motion. Approved by unanimous vote.

E. Equipment Coordinator:

John reported the shed was improperly locked on several occasions. He will ask key holders to ensure that the shed is locked.

III. Race Director Reports

A. Lincoln Presidential Half:

Tammy reported the medal design has been chosen and 1600 medals were ordered.

B. Women's Distance: No report.

C. Parade Run: No report.

D. Abe's Amble:

Carrie reported last expenses have been paid. No donation was received from Illinois Beef.

E. Frostbite:

Carrie circulated the proposed budget prepared by Amanda. The Board discussed the proposed budget and recommended that Amanda amend the budget to increase the line item for porta-potties and add funds to provide coffee for race participants (in addition to the coffee already provided for volunteers) to result in balanced/break even budget. With those amendments, Tammy moved to approve the budget. Kristina seconded the motion. The motion passed with 6 board members in favor, 1 board member against, and the remaining board members abstaining from the vote.

Nick reported registration is up from last year. The ornaments and awards have been ordered. The Leslie Jordan hoodies will be ordered soon. Portapotties and police have been reserved. Amanda is exploring options for race parking and will send instructions to participants.

IV. Training Programs

A. Half Wits (Jan-Apr): No report.

B. Triple Crown Challenge:

The program directors proposed a budget of \$200 for mini Triple Crown Challenge. Nick moved to approve, John seconded the motion. Approved by unanimous vote.

Carrie reported about 30 are signed up for both challenges.

C. Abe's Army (May-Aug): No report.

D. Frost Toes (Oct-Dec):

Nick reported they will be running the race course on Saturday.

V. Old Business

A. Coffee Makers:

Tammy reported Bunn offered to be a coffee sponsor. Tammy will follow up with Bunn to get more information.

Discussion regarding purchasing a coffee maker tabled.

B. Illinois Sales Tax Exemption:

Carrie reported the reseller exemption was obtained. SRRC will need to submit a form monthly even if no sales occurred. After a year, the reporting could be less frequent.

The Board discussed new merchandise. Items will be offered to members and pre-ordered by members at pricing determined by the Board. Items will be sold through SRRC's online store. The new items will be announced at the annual banquet.

C. SRRC Policies and Procedures:

Tammy reported that the committee has provided input and is working on a document. The Board discussed including a section to provide guidance to race directors.

D. Indianapolis Monumental Marathon:

Carrie reported that IMM needed to be added to SRRC's insurance to cover the tent. There was some confusion regarding set up. SRRC will clearly mark its tent bag and designate volunteers to set up on race day.

E. Draft SRRC Budget 2020:

Kathleen reported that socials and RRCA convention expenses need to be added to the budgeted amounts. She has not obtained the LPHM budget to be able to include it. The Board discussed whether to include LPHM or have a separate budget for it. Tammy reported that merchandise sales should break even so they will not appear as income or expense. Kathleen reported that insurance is paid in December. Kathleen will revise the budget to be voted on at the December meeting.

F. 50k Throwdown:

The Board discussed increasing the approved \$375.00 budget for medals given the number of members eligible to receive the award. John moved to approve a budget of \$600. Matt moved to approve a budget of \$500. Wes seconded the motion to approve a budget of \$600. The motion passed with 10 board members in favor, 1 board member against, and 1 board member abstaining from the vote.

Randi advised the medal cost was \$533.00. A partial sponsorship from Connie Heskett (Coldwell Banker) in the amount of \$150.00 allowed the purchase of a larger medal within budget.

G. E-mails (GOTR, UIS CC Crowdfunding):

Carrie reported GOTR thanked SRRC for its donation. GOTR will include SRRC information in its race packets if needed in the future.

H. Newsletter:

Matt reported the survey indicated no strong preference for email vs. paper newsletter. Most surveyed wanted to keep a newsletter. John proposed that Board minutes be linked in the e-newsletter. Tammy will add the link.

VI. New Business

A. Points/Participation Series & Awards:

2020 Races:

John reported that Lincoln Memorial Garden 8k will return next year. He will talk to the new race director Tyler Pence about adding the race as a participation series race.

Carrie reported that it is unclear whether Canal Connection will continue. It may continue with a different course.

The Board discussed issues with Springfield Marathon and how to provide assistance (by providing volunteers or otherwise). Matt will contact the race director.

Matt reported that the list of SRRC runners was again not received from the Bix race director. The Board will consider removing this race due to ongoing lack of cooperation.

Points Series Awards:

Matt will calculate the Points Series winners.

The Board will consider what items will be the awards. Tammy will research fleeces/hoodies.

Participation Series Awards:

Matt will calculate the Participation Series winners. The budget will be \$50 gold, \$25 silver, and \$10 bronze. Gold awards will be engraved with the recipient's name, others will be engraved with the SRRC logo.

Carrie will research what items will be the awards.

B. RRCA Convention:

(Mar 19-22- Portland, OR- registration \$395, \$199/nt, RT flight Peoria or St. Louis \$500 + mileage, meals, transportation) (2021 convention- Orlando, FL- dates TBA)

The Board has previously budgeted \$3000 per year to have members attend the convention. Matt proposed a budget of \$3500 this year. Nick seconded the motion. Approved by unanimous vote.

The Board needs to decide who will attend.

C. Cross Country Awards- Scholarship Committee:

Matt reported that he will reach out to the committee to advise that the Board needs to consider its recommendation at the December meeting.

D. Other SRRC Awards:

Most Improved Awards: Tammy reported no nominations yet received.

Volunteer of the Year: The Board will discuss at its December meeting.

Hall of Fame: Nick will follow up with the committee to advise that the Board needs to consider its recommendation at the December meeting.

Backslider: The Board will discuss at its December meeting.

President's Award: The Board will discuss at its December meeting.

E. 2020 Board/Race Director/Program Director vacancies:

The following Board members would like to remain on the Board in the following positions:

Carrie Ward (President), Nick Fogleman (Past President), Tammy Bumgarner (Treasurer) Kristina Mucinkas (Secretary), Matt Minder (Membership Coordinator), John Stearns (Equipment Coordinator), Randi Lucas (Special Programs Director), and Rick Larson (Volunteer Liaison)

VP Media Director, Technical Director and one or two Members at Large are vacant.

All Race Directors would like to remain in their positions.

All Program Directors would like to remain in their positions. Nick will confirm that Bill Owens will lead the Speedwork group. Nick and Matthew Duff would like to step down from FrostToes.

F. 2020 Social Calendar:

Randi reported that she is working on a calendar of events for next year.

G. UIS Cross Country team:

Carrie reported that Bill Stokes asked about SRRC assisting the UIS cross country team. The team provides volunteers to SRRC races but does not accept any donations for volunteering. The Board will consider making a donation to the team.

Carrie announced the next Board Meeting will be on December 10, 2019 at 5:30 p.m. at ICASA. Matt moved to adjourn, Tammy seconded the motion. Approved by unanimous vote. The meeting was adjourned at 8:24 p.m.