**Springfield Road Runners Club**

**Board Meeting Minutes**

September 13, 2016

5:30 p.m.

Illinois Coalition Against Sexual Assault Administrative Office

100 N. 16th Street, Springfield, IL

**Members Present:** Bryan Glass, Lance Cull, Nick Fogleman, Brian Lee, Emily Bernardes, Tracy Dowell, Carrie Ward, Melissa Wiseman

**Members Absent:** Dave Drennan, Teri Taylor, Heather Glessner

**Others in Attendance:** Matt Lamsargis, Springfield Running Center

1. **Call to Order**

 Bryan Glass called the meeting to order at 5:36 p.m. and thanked Carrie Ward for the use of ICASA’s office space for the meeting. Carrie volunteered to take meeting minutes in Heather Glessner’s absence.

1. **Springfield Running Center- Partnership with SRRC**

Matt Lamsargis and Tracy Dowell, co-owners of the Springfield Running Center met with SRRC to discuss continued partnership. The SRRC board had noted at prior meetings that it would be helpful to clarify the relationship between SRC & SRRC to address any potential conflicts of interest and outline mutual expectations*.* Matt reviewed terms of a draft contract with various options depending on whether SRRC & SRC entered into a 1, 3 or 5 year contract. SRC would:

* Provide Gu for the ALPHM at cost
* Provide t-shirts at a 20%, 25% or 30% discount (SRRC can seek own printing or use SRC’s printer at cost)
* $500 gift cards/merchandise or $500 discount off races (e.g., $100/race)
* Host in-store packet pick-up for races
* Advertise SRRC in store & via social media
* 20% discount for Abe’s Army participants
* Increase discount for members from 10% to 15%
* Sell SRRC apparel at SRC with no upcharge

Board discussed potential conflicts of interest with Tracy Dowell’s roles as SRRC board member, Abe’s Army coordinator and SRC co-owner. Discussed sale of SRC products at Abe’s Army training. Discussed need for a contract to establish clearer terms and boundaries, clarify misconceptions, streamline agreements and avoid an appearance of conflicts of interest. This discussion was partially prompted by prior consideration of the SRC underwriting speaker fees for SRRC’s annual meeting. Board members and SRC representatives noted the long and positive partnership between SRRC and SRC and the desire to continue as such.

Matt noted SRC’s formalization of an agreement/contract with SRRC may ultimately provide costly to SRC, as it may result in requests from other groups for similar arrangements. Tracy noted she and many employees from the SRC participate in Abe’s Army as leaders/coordinators which results in time off from SRC.

Tracy noted plans to step down from the board to avoid conflicts of interest. She plans to continue as Abe’s Army coordinator. Matt suggested SRC participating on the board in an at-large (non-voting) capacity.

The Board will discuss further at the October meeting.

1. **Reports**
2. **Treasurer’s Report**

Teri was unable to complete the Treasurer’s Report in advance of the meeting. She has completed tax information for the club and will forward the Treasurer’s Report upon completion.

1. **Secretary’s Report**

SRRC board met via e-mail over the summer; no meeting minutes to review.

1. **Special Programs Report**

Emily stated that she is stepping down as Special Programs Director effective immediately. She has found the position to more stressful than anticipated and has received mixed messages from the board regarding this role, citing examples of

 selection of speaker for annual meeting/social and plans for a social to be held in

 conjunction with the Lewis Memorial full moon run/bike event. Emily noted we have

 contract with Erin’s Pavillion for the January social. Bryan thanked Emily for her

 service. Bryan volunteered to find a speaker for the January social and asked Brian Lee to help. Additional help may be needed as well.

1. **Membership Report**

Nick reported total membership is 780.

1. **Old Business**
2. **Race/Program Directors**
3. Women’s Distance Festival

Heather and Terri plan to direct this race again next year.

1. Illinois State Fair Parade Run

Lance recapped parade run and reviewed a summary of participation and expenses. 393 registered; 358 finished. Lance noted the fair charging admission was a factor in lower participation. The race netted approximately $400 profit. Not many folks used the discount code for reducing cost. Lance has decided not continue as race director for the State Fair Parade Run.

1. Abe’s Amble 10K

 Emily thanked Tracy for coordinating Abe’s Army and for working closely with her to plan Abe’s Amble. In 2016, Abe’s Army provided more participants for the race than non-Abe’s Army participants. She noted Tracy’s willingness to accept late registrants permitted more people to join. Emily plans to coordinate Abe’s Amble again next year.

 Emily noted her figures are not yet final as there are some outstanding invoices, but briefed the board on Abe’s Army expenses and participation. There were 760 registered participants. Expenses included photography permits, bike patrol, awards, DJ, food, advertising, gas, etc. One snafu included running out of drink cups, but overall the race was a success.

1. Abe’s Army

Tracy updated the board on Abe’s Army participation. There are still some outstanding expenses and deposits, but preliminarily, the training program netted $16,179. There were 381 participants in the program. Finishers received medals and car decals (in addition to the t-shirt provided for the program.) Tracy enjoyed leading the program and received lot of positive feedback.

1. ALPHM and Frostbite

No report. Nick mentioned the Frost Toes training group will start in mid-October and meet on Tuesdays & Thursdays. SRRC thanked Nick and Matthew Duff for coordinating Frost Toes.

1. **Boston Documentary**

We need to select a venue for showing the Boston documentary. We need to finalize when and where based on the preliminary timeline of April 16-19. May consider the Legacy Theater, if available.

1. **High School Cross Country Awards**

Bryan reached out to Jay to arrange a meeting to discuss the awards. He asked for feedback from the board on who should represent SRRC for voting on awards. Board discussed conflicts, purpose of award, whether to continue sponsoring it, etc After discussion, Nick moved that SRRC continue to have a club member involved in voting (which can be Jay), but do not need a board member to participate. Otherwise, the board would continue to supply the monetary donation for the award under the current structure. Tracy seconded. Motion carried with all in favor.

The board agreed that a board member should attend the actual awards ceremony.

1. **Scholarship Awards**

Bryan met with the scholarship award winners, presented the big check and posed

 with winners for photographs, per request.

1. **New Business**
2. **Cold Duck Run**

Bryan noted preliminary plans for partnering with Amy Hagen at the Central Illinois Foodbank (per request) are not going to work out.

1. **SRRC Logo**

Bryan passed around copies of the current logo and a draft up an updated logo prepared by Anne Baker. Anne made the updates based on feedback from the Club that the logo needed to be refreshed and more modern. The board noted the updated logo looks great. Lance moved that SRRC move forward with the updated logo. Tracy seconded. Motion carried with all in favor.

1. **Foot Trails Newsletter Deadline**

Deadline for submissions is October 23, 2016.

1. **Andrews Family**

Bryan noted Jan Andrews’ family was recently displaced as a result of a house fire. SRRC members have contributed money and clothing to support the family. Tammy Bumgauner coordinated the effort. Tracy and staff at the running center helped with collection of items/donations.

1. **Board Positions**

Bryan Glass noted there may be several vacancies on the SRRC board for next year. He asked current board members to begin consider their plans for continued participation.

1. **Adjourn**

Lance motioned to adjourn at 6:59 p.m.; Nick seconded. Motion carried with all in favor. The next meeting is Tuesday, October 11, 2016.

Recorded by:

Carrie Ward