SRRC Board of Directors Meeting 11/09/2021

1. **Call to Order/Roll Call**

The meeting commenced at 5:33 p.m.

The following directors were present, constituting a quorum:

Carrie Ward, Kelly Hubbard, Henry Janssen, Matt Minder, Kristina Mucinskas, John Stearns, Rick Larson, Randi Lucas, James Kuhn, Meredith Caudill, and Paul Fee.

1. **Officer/Director Reports**
2. Secretary’s Report:

Kristina circulated in advance of the meeting the minutes from the last meeting.

Rick moved to approve the minutes, James seconded the motion. Approved by unanimous vote.

B. Treasurer’s Report:

Henry circulated in advance of the meeting a treasurer’s report showing the following: $26,495.82 Lincoln Presidential Half Marathon, ($223.45) Operating Account, $31,136.34 Savings Account, totaling $57,408.71.

Henry will begin reporting the income and expenses for an event in the same year. This has been an issue for Lincoln Presidential Half which has income and expenses in two years.

Henry advised the problems with the UCB debits are ongoing.

John moved to approve the report, Rick seconded the motion. Approved by unanimous vote.

C. Membership Report:

Julie circulated in advance of the meeting a report showing 533 members as of October 31, 2021 as follows: 275 adult (including Hall of Fame), 251 family, 7 student/youth.

Carrie reported that the new HOF members have been added to the newsletter list.

D. Special Programs Report:

Randi reported she obtained a quote from Arlington’s for a medal mixer social on Tuesday December 14. Randi circulated the quote in advance of the meeting. Randi recommends limiting the social to 75 attendees. Randi reported that if fewer people register to attend the cost of the event will be less.

James moved to approve a budget of $1,800 for up to 75 people, Kelly seconded the motion. Approved by unanimous vote.

Randi booked the Washington Park playground pavilion for the Cold Duck Run and requested the fire pit. Randi got a photo booth backdrop and props for the event.

Randi advised the event space for the annual banquet is for up to 150 people. Randi advised about 150 have attended in the past. Carrie proposed limiting to 130 attendees. Randi will promote the event. It will be advance registration only.

**III. Race Director Reports**

A. Lincoln Presidential Half:

Randi reported the directors are working on the medal design. They will order 1,500 medals as in the past. They are working on shirt options and vendors for the expo. They are meeting with the Adams Family regarding hosting the post-race party on Adams Street.

1. Women’s Distance: No report.
2. Parade Run:

Carrie reported she has obtained the gift cards and the key to the shed from the race directors.

1. Abe’s Amble: No report.
2. Frostbite:

Kristina reported 128 are registered for the race (104 for 10mi and 24 for 2mi, with 13 virtual registrations). The post-race food will be grab and go bags. The awards ceremony will still be indoors at FitClub. The shirt deadline is November 12. The shirts are dark green long sleeve tech shirts in women’s and men’s sizes. The awards will be fleece blankets. Carrie proposed getting pictures of the shirts with Frostbite logo to post to promote the race.

Kristina circulated in advance of the meeting a proposed budget. John moved to approve the budget,

Randi seconded the motion. Approved by unanimous vote.

**IV. Training Programs**

1. Abe’s Army 10K/5K: No report.
2. Speed Work: No report.
3. Triple Crown Challenge & Mini-Challenge:

Carrie reported the program was not promoted much and participation is lower this year.

1. Half Wits: No report.
2. Frost Toes:

James reported larger groups are attending on Tuesdays and Saturdays with smaller groups on Thursdays.

**V. Old Business**

A. 2Run7 Gear:

Carrie reported about $1,200 in merchandise has been sold. The items were promoted by email and social media. Carrie plans to do a second promotion. The remaining items can be sold at the annual banquet.

B. Hall of Fame & HS Runner of the Year Plaques:

Carrie reported the HOF plaque is complete and is displayed at Springfield Running Center. Carrie reported three of four plaques were found for HS Runner of the Year at Springfield Running Center. Carrie needs to find a list of recipients on the missing plaque so new plaques can be made.

C. SRRC Members Group Facebook group:

Carrie reported the group has not yet been switched due to ongoing events. Carrie proposed making the switch on January 1. The Board agreed.

D. Storage Shed Cleanup:

Carrie reported no date set for the cooler cleaning yet.

E. Updates to Participation Series Races:

The Board discussed whether to make changes to the series. John reminded the Board the races are usually selected before the annual meeting. Carrie proposed a survey of members in connection with the annual meeting and then making changes in 2023. The Board agreed.

**VI. New Business**

A. 2022 Board Membership & Roles (Preliminary):

Julie, Henry, and Paul will be stepping down from the Board. Kelly is interested in Membership Director and Carrie will move to Past President. Matt is also stepping down as Media Director. Randi will send an email regarding open Board member positions.

B. RRCA Zoom meeting:

Carrie reported the meeting will be November 22 by Zoom. Carrie plans to attend and will share the Zoom link.

C. High School Runners of the Year:

Matt reported he is working to set up a meeting of the committee. Tracy Dowell has been added to the committee. Recommendations will be presented at the December Board meeting.

D. Hall of Fame Nomination Process:

Matt will chair the committee to nominate Hall of Fame members in lieu of the Past President. The Board discussed whether to maintain or change the criteria. No changes were proposed.

E. Changes to Bylaws, Policies and Procedures:

Carrie asked members to review the bylaws and policies and procedures to see if changes should be made, such as the proposed assistant treasurer position.

Carrie announced the next Board Meeting will be on December 15, 2021 at 5:30 p.m. by Zoom due to the medal mixer conflict on December 14.

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John moved to adjourn, Kelly seconded the motion, approved by unanimous vote. The meeting was adjourned at 6:58 p.m.